

**2017-2018
Arrival/Dismissal Information**

Classroom Assignments: Your child’s 2017-2018 assigned class was indicated on their June report card, or for Pre-K and Kindergarten families, in the welcome letter that was sent in early August. Due to shifts in enrollment, some class assignments may have changed over the summer. We made our best efforts to call those families. On our first day of school, staff members will be available to confirm class assignments should you have any doubts or questions. The following information should help you find your child’s class and teacher.

Grade	Official Class	Room #	Teacher(s)
Pre-K	001	109	Kathleen Perretta/Mary Guttman
Pre-K	002	111	Michelle Bellizzi
Pre-K	003	107	Veronica Vega
K	011	105	Angela Pappas/Jessica Rodriguez
K	012	133	Jana Ross
K	013	131	Diana Kahn
1	101	118	Ralph Cambardella/ Sarah LaFontaine
1	102	127	Amanda Dillon
1	103	120	Rachel Feinstein
2	201	215	Carol Caraballo/LynnMarie Hansen
2	202	217	Christine De Roni
2	203	219	Valerie Kleinfeld/Andrea Franklin
3	301	225	Lisa Azze/Audrey Sapienza
3	302	227	Heather Meisner
4	401	233	Elias Saber-Khiabani/Talia Berger
4	402	231	Kate Corgan
5	501	207	Carolyn Rindone/ Natasha Djuravcevic
5	502	209	Becky Firestone
5	503	211	Deirdre Graham

*Please note: All students assigned to class 303 as indicated on the June report card, have been moved to class 301.

Arrival/Dismissal Procedures (September 7th ONLY)

IMPORTANT: Please note, NO families will be allowed into the building prior to 8am. This includes visits to the office, the restroom, etc. Final day 1 preparations require the full attention of school staff. For this reason, families are encouraged to arrive as close to 8am as possible.

Breakfast for 1st-5th Graders: Any 1st-5th graders who require breakfast on September 7th will be permitted to come into the building, however parents will NOT be allowed to escort their child

inside. They must say goodbye at the door of the school. School Safety and other staff are responsible for making sure these students safely arrive in the cafeteria.

Pre-K & Kindergarten: Pre-K and Kindergarten should look for signs in the school yard and line up according to class. At 8:00am, teachers will arrive in the yard to escort families quickly into the building and to their child's classroom.

- Pre-K families will remain in class with the children for orientation and dismiss at 9:30am.
- Kindergarten parents are welcome to escort their child to class, but should exit quickly. This is best for kindergarten students who might be hesitant to separate. Staff will be available to assist children who need extra support. Kindergarten dismissal is at 11:30am on September 7th.

1st-5th Grade: Arrival will take place in the school yard. Signs will be posted, indicating class numbers, and spread throughout the L shaped space and the larger yard. Staff members will assist you in finding your child's class.

At 8:00am, teachers will arrive to greet families and lead students into the building. We ask that all 1st-5th grade families say goodbye as students begin to head inside. To avoid crowding and to keep track of all students, parents will not be permitted into the building.

School Supplies:

School supplies that children cannot carry on their own, may be left under the sign for your child's class. PTA volunteers will help ensure that they get into the building. Please label them clearly with your child's name and class number. Please note, it is not necessary to send absolutely all supplies on the first day. If it is easier for your family, you may bring the remainder of your supplies to school on Friday. We would suggest prioritizing items like notebooks and folders that students will need immediately, over items like baby wipes or hand sanitizer.

***NO CHILD SHOULD BE DROPPED IN THE SCHOOL YARD AND LEFT WITHOUT SUPERVISION. PARENTS MUST STAY WITH THEIR CHILD UNTIL THEIR CLASS HAS BEEN SAFELY ESCORTED INTO THE BUILDING.**

Regular Arrival/Dismissal Procedures (not including September 7th)

General Information

- Arrival for all students is promptly at 8am.
- Students in grades K-5th who require breakfast are welcome into the building beginning at 7:30am. We encourage kindergarten students to be comfortable with the school environment before participating in morning breakfast. Parents are NOT permitted into the cafeteria unless they have arranged to volunteer at breakfast duty. If you are interested, please speak with Danielle Santana, Parent Coordinator to receive training.
- Parents MUST wait outside the school at arrival and dismissal. For safety reasons, please do not enter and crowd the hallway inside the building. We must keep this area clear so that School Safety can see who is entering and exiting the building at all times. Please adhere to this policy even in inclement weather.

Pre-K, Kindergarten, 1st grade: 95th Street/Lexington Avenue Entrance

- Wait to enter the building until 8:00am. Students go straight to the classroom door. Teachers will greet students there. First grade students must say goodbye at the door of the school.

2nd grade: 95th Street/Lexington Avenue Entrance

- Wait to enter the building until 8:00am. Students enter the building and head to the cafeteria. Teachers will greet children in the cafeteria.

3rd-5th grade: Third Avenue Entrance

- Doors open at 7:50am. Students enter and head directly to the auditorium to meet their teachers for pick up at 8:00am.

Dismissal

- Pre-K dismisses at the door of the classroom at 2:10pm. (Please note, Pre-K has a half day September 8th and will dismiss at 11:30am.)
- Kindergarten dismisses at the door of the classroom at 2:15pm.
- All other classes dismiss from the yard at 2:20pm.
- 1st grade classes will dismiss from the small playground. Parents/guardians should wait outside the iron gate.
- 2nd-5th grade classes will all dismiss from the large yard. Please do not crowd the L shaped space and attempt to pull your child from their line. Teachers cannot easily keep track of students that are being pulled off their line and therefore we ask that parents enter the large yard and wait in their designated area to receive your child.

Thank you for your cooperation. We look forward to an exciting school year together.